



NORTHERN STAR SCOUTING

# BASE CAMP

INSPIRING ACTIVE LEARNING



## 2025 PROGRAM CATALOG

YOUTH & ADULT PROGRAMS

# WELCOME TO BASE CAMP!

Base Camp is a premier active learning destination for team building and leadership development of all ages. Since opening in 2010, over a quarter million visitors have experienced the exciting opportunities offered at our Team Building Center, located within the century-old cavalry drill hall on Fort Snelling's upper post and surrounding six acres. From field trips to overnight lock-ins, private events and public community gatherings, participants have engaged in memorable activities including rock climbing, archery, trust exercises, outdoor skills, high ropes, and more. Each activity is in support of our mission:

***"To connect all young people to interactive experiences that build healthy, contributing citizens of character and leaders for life."***

This catalog is designed to help select the program that best fits the needs of your group. If you are part of an adult group interested in attending Base Camp, please refer to pages 13 & 14.



## **Check out these featured programs at Base Camp!**

**Emerging Leaders and Leadership Adventure (Grades 7 and above)** Step into our state-of-the-art Leadership Lab, a space where learners will discover the many opportunities to be a leader everyday, then practice these skills in an immersive experience that utilizes surround video, sound, and touch technology. *More information on page 8.*

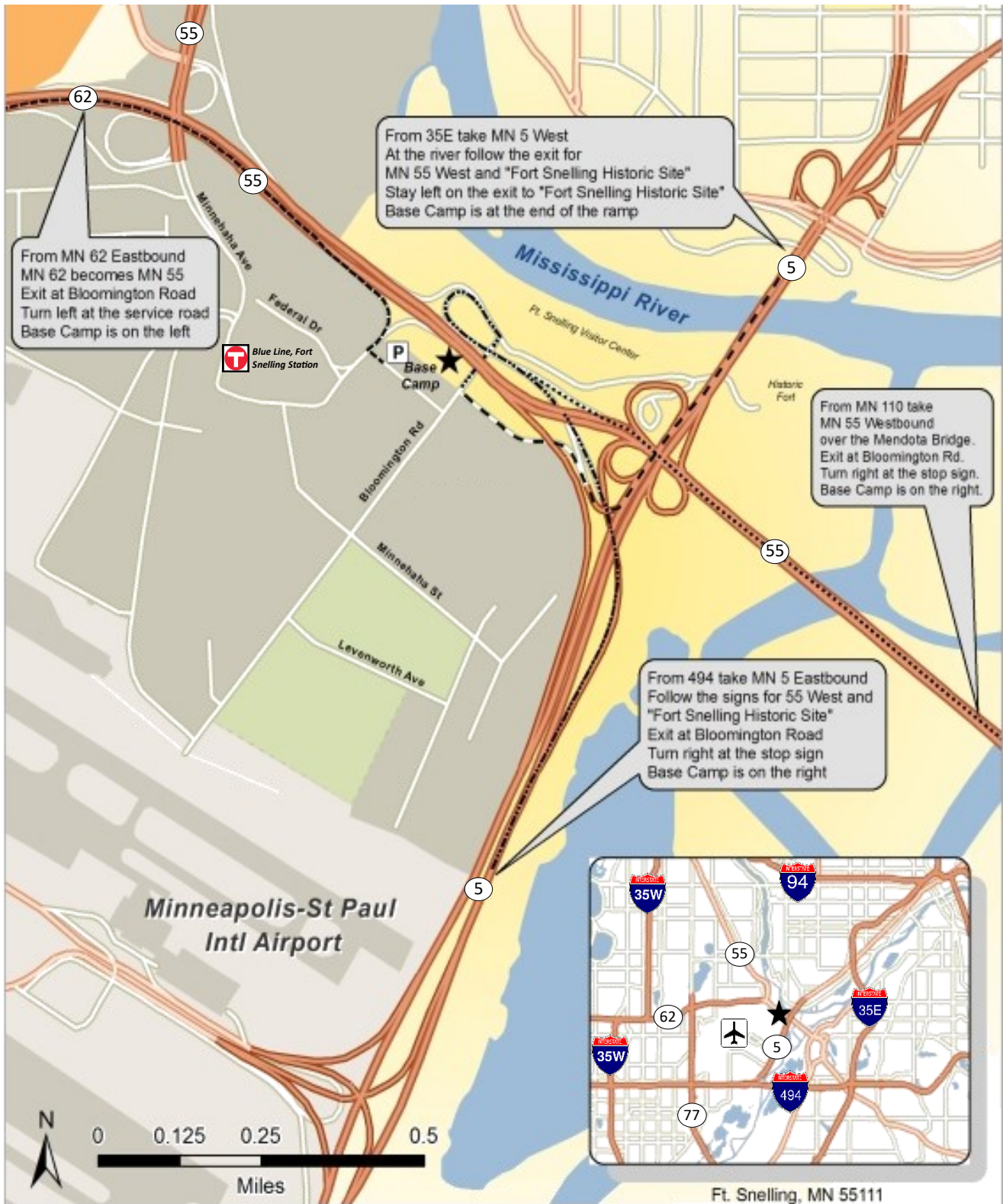
**\*\*NEW LOCATION & MULTI DAY PROGRAMS \*\*** We are excited to expand our popular Outdoor Skills Day Trip program along with starting multi-day field trip options at Camp Kiwanis. Located in the St. Croix River Valley just north of Stillwater, it offers a great venue for outdoor learning while still being close to the metro. *Check out our expanded program options on page 9.*

**Team-Oriented Outdoor High Ropes Course (Grades 7 and above)** Come experience the added challenge and cooperation of our brand new outdoor high ropes course! The four individual elements were designed to be completed in teams, where two or more participants must collaborate to overcome the obstacles! *More information on page 6.*

**Outdoor Climbing Tower and Team Climbing Program (Kindergarten and above)** This fall, we welcome our outdoor rock climbing and rappelling tower back—offering a unique experience with the added element of nature to these exciting activities! Also new, our Team Climbing program, where participants will support one another as belay teams from the ground as well as on the wall as pairs of climbers ascend together, side-by-side! *More information on page 5.*

**Adult Programs** Base Camp is for adults too! Great for group small, large, and everything in between. Try out our rock climbing wall, indoor ropes course, or build stronger relationships by trying out our team building program. *More information starting on page 13.*

# LOCATION AND DIRECTIONS



We are conveniently located in the heart of the Twin Cities, just east of the Minneapolis-St. Paul International Airport, and directly at the intersection of Minnesota Highways 62, 55, and 5. Visitors to Base Camp may also arrive by the light rail's blue line, with the Fort Snelling Station just blocks away. In addition, a number of the metro's notable natural areas can be easily accessed from our site including the Historic Fort Snelling, Fort Snelling State Park, Coldwater Spring Restoration Project, Minnehaha Falls, and the Minnesota Valley National Wildlife Refuge. **Let us be your Base Camp for regional adventure!**

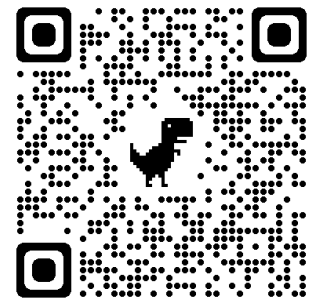
# CHOOSING YOUR YOUTH PROGRAM

This catalog is designed to help you select the best program for your participants. When reading through the following activities, please be sure to consider:

1. **The ages of your participants meet the listed minimums for each activity.** Groups with varying ages may reserve multiple programs while onsite to meet the needs of all participants.
2. **The size of your group is within the listed capacity for the program.** If your group exceeds the maximum, please call ahead to ensure accommodation. Smaller groups are always welcome, but will be charged up to the listed minimum if below this size.
3. **The number of adults you plan to bring.** Our programs require a minimum of 2 adults to stay for the duration of the program. We recommend bringing 1 adult for every 12-15 youth. For large groups (over 100 youth) we might ask if any are interested in helping us at the rock climbing wall if needed.
4. **Your group is able to attend the full length of your chosen program.** Please select a program that fits the time constraints of your group. If your timing changes, please notify the Base Camp to confirm activities will fit.



Scan QR Code  
for quick access to  
**online request form!**



## MAKING A RESERVATION

Groups looking to participate in a Base Camp program will need to make a reservation prior to their desired date of visit. Requests can be made as far as 6 months ahead (or 11 months for school trips and full facility rentals), but need to be made with at least a 14-day notice in order to ensure proper staffing arrangements. You can find the **program request form online at [explorebasecamp.org/forms](http://explorebasecamp.org/forms)**. Once the form is reviewed and approved **you will be sent a link to pay a 50% deposit.** Your reservation will be complete once you have received a confirmation email with additional reminders and instructions.

With the exception of major holidays (including but not limited to New Year's Day, Independence Day, Thanksgiving Day, Christmas Eve, and Christmas Day), programs may occur year-round, on any day of the week between the hours of 7:00AM and 10:00PM. Exceptions can be made at the discretion of the Camp Director.

<b>12 months to 2 weeks before visit</b>	<ul style="list-style-type: none"> <li>• Review program catalog and submit your online request form</li> <li>• Place a 50% deposit payment to secure your date on the calendar</li> <li>• Receive confirmation email with required participant waiver form</li> </ul>
<b>1 week before visit</b>	<ul style="list-style-type: none"> <li>• Confirm the final participant count for your program</li> <li>• Remember to distribute participant waivers to attendees!</li> </ul>
<b>Day of visit, onsite</b>	<ul style="list-style-type: none"> <li>• Turn in roster and participant waiver forms during check in</li> <li>• Pay the remaining balance for your program</li> <li>• Submit a rebooking form to save the same day for next year!</li> </ul>
<b>1 to 3 weeks after visit</b>	<ul style="list-style-type: none"> <li>• Share program feedback through a follow-up email survey form</li> <li>• Share photos &amp; videos with us!</li> </ul>

# TEAMBUILDING CENTER CORE ADVENTURES

**\*\* Member pricing applies to registered units with the BSA \*\***

**Archery** – In any weather, Base Camp’s 15-yard, indoor archery range is ready to help first timers or seasoned veterans hone their skills in this activity of physical control and mental concentration. Our staff provide all of the equipment, instruction, and coaching to safely enjoy this unique and challenging program.



	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>	<i>Hours</i>
<b>Archery</b>	K	10 to 20	\$11	\$13	1

**Rock Climbing** – A signature experience at Base Camp is climbing our 30-foot, indoor rock wall. The 16 belayed routes accurately replicate the natural features found in the St. Croix River bluffs near Taylors Falls. All safety equipment and facilitation is provided by our trained staff. Outdoor climbing is offered April to November, weather permitting. Team climbing allows all members of a group to participate simultaneously – while pair of climbers ascend the wall together, their group members will manage their safety as the belay team from the ground. An hour-long belay training session may be added to any climbing program – offering another element of trust and communication development. This training adds an hour to the program length and if we finish early, climbers get even more time to climb!



	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>	<i>Hours</i>
<b>Indoor Climbing</b>	K	10 to 50	\$16	\$18	2
<b>Outdoor Climbing</b>	K	10 to 50	\$16	\$18	2
<b>Team Climbing (Outdoor)</b>	7	10 to 50	\$17	\$19	2.5
<b>Tower Rappelling (Outdoor)</b>	7	10 to 50	\$14	\$16	1.5
<b>Night Climbing (Outdoor)</b>	6	10 to 25	\$16	\$18	2
<b>Tower Rappelling (Add-on to Climbing)</b>	7	10 to 50	+\$5	+\$5	+1
<b>+Youth Belay Training</b>	7	-	+\$5	+\$5	+1

## Interested in more climbing?

Check out our Open Climb Nights - 1st Tuesday of each month from 6:00 - 9:00 pm

More info at [explorebasecamp.org/events](http://explorebasecamp.org/events)

**\*\* Member pricing applies to registered units with the BSA \*\***



**Outdoor Skills** – Learn what it takes to survive the elements from our skilled staff. Activities are offered year-round and cover important topics including the principles of survival, proper techniques for starting fires, building improvised shelter structures, and orienteering with a map and compass. Each lesson can be offered individually or as supplement to any other Base Camp programs. All four can be combined into a 5-hour visit as listed in the 'Day Trip' section.

	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>	<i>Hours</i>
<b>Fire Building</b>	K	10 to 30	\$7	\$9	1
<b>Shelter Building</b>	K	10 to 30	\$7	\$9	1
<b>Orienteering</b>	K	10 to 30	\$7	\$9	1
<b>Survival Principles</b>	K	10 to 30	\$7	\$9	1

**High Ropes** – For grades 7 and up, our ropes courses are designed to challenge participants through a wide variety of elements. Year round, individuals can take personal risks and conquer their fears through over a dozen different ascents, descents, and traverses of our indoor course. From April to November, when weather permits, our outdoor course offers a unique team approach through four freestanding challenges at heights of over 30 feet! Groups that choose our outdoor ropes can expect to complete at least two of the high elements during the program, in addition to a series of low exercises to best prepare participants for their experience.



	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>	<i>Hours</i>
<b>Indoor High Ropes</b>	7	10 to 24	\$20	\$22	2.5
<b>Outdoor High Ropes</b>	7	10 to 24	\$22	\$24	3.5
<b>+Youth Belay Training</b>	7	-	+\$5	+\$5	+1



**Team Building** – Offered as a standalone program or as a popular addition to other Base Camp activities, team building refers to a range of abstract group challenges facilitated by our staff. These activities build trust, improve communication, promote self-esteem, encourage problem solving, and more. Our guides pull from over 100 activities tailored to the skill level and desired outcomes of any group, ranging from simple icebreakers to complex tasks.

	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>	<i>Hours</i>
<b>Team Building</b>	K	10 to 100	\$11	\$13	2
<b>Add to Other Activity</b>	K	10 to 100	+\$5	+\$5	+1

# TEAMBUILDING CENTER COMBINATION PROGRAMS

*\*\* Member pricing applies to registered units with the BSA \*\**



## 2.5-Hour Pairings

Looking to do more than one activity while you are with us but can't stay a full day? Take a look at these popular options!

<i>Activities</i>	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>
<b>Rock Climbing &amp; Archery</b>	K	10 to 45	\$20	\$22
<b>Indoor Ropes &amp; Team Building</b>	7	10 to 24	\$20	\$22
<b>Archery &amp; Team Building</b>	K	10-45	\$20	\$22



## 5-Hour Day Trips \$22 Per Participant

A popular way to visit Base Camp, especially for schools! Each program contains the listed activities and includes a scheduled 30-minute meal break, groups provide their own food.

<i>Programs</i>	<i>Activities</i>	<i>Min Grade</i>	<i>Min/Max Group</i> *
<b>Teamwork</b>	Team Building, Archery, Rock Climbing	K	15 to 150 *
<b>Outdoor Skills</b>	Survival, Orienteering, Shelters, Fire Building <i>Check out new location option (pg 9)</i>	K	15 to 120
<b>STEM Discovery</b>	Engineering Challenges, Team Games, Rock Climbing	K	15 to 45
<b>Trust Building</b>	Team Building, Leadership Styles Exercise, High Ropes	7	15 to 45

\* If your group cannot stay for the full length of a program and/or you are going to bring more than 120 youth (*Teamwork*) your program might need to be adjusted. Any adjustments will be reviewed with you at the time of your reservation.

# LEADERSHIP CENTER COMBINATION PROGRAMS

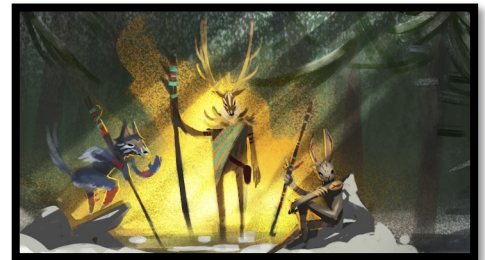
Experience the newest opportunities in leadership at Base Camp

## 2-Hour Leadership Adventure

Spend time in the Leadership Lab exploring your personal leadership style and then put it into action in the Leadership Portal. This abridged version of the full-day Emerging Leaders program will begin with participants taking Northern Star’s “Leadership Styles Assessment” to learn the strengths and benefits of their leadership style and understand how it fits together with the other styles of their peers. Then we will head into the Leadership Portal, an immersive experience utilizing virtual reality elements and puzzles to uncover the true meaning of leadership.



	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>	<i>Hours</i>
<b>Leadership Adventure</b>	7	8 to 16	\$15	\$20	2



## 5-Hour Emerging Leaders

This full-day journey into leadership challenges participants to learn and practice the skills it takes to be a leader in their community every day. Together we explore the ways our perspectives and values shape our leadership styles and how a diverse team of leaders can collaborate effectively. Participants receive their very own leadership journal that will help them to build their personal leadership vision and action plan to take home at the end of the day. Throughout the day, small cohorts will enter our immersive Leadership Portal which utilizes virtual reality elements and puzzles to drop participants into leadership situations that they will solve using concepts they have learned together. This program includes a 30-minute break for lunch.



	<i>Min Grade</i>	<i>Min/Max Group</i>	<i>Per Participant Member Price</i>	<i>Per Participant Non-Member Price</i>	<i>Hours</i>
<b>Emerging Leaders</b>	7	8 to 32	\$22	\$22	5



# **\*NEW\* Outdoor Program Options**

Join us for an outdoor experience that is still close to home!

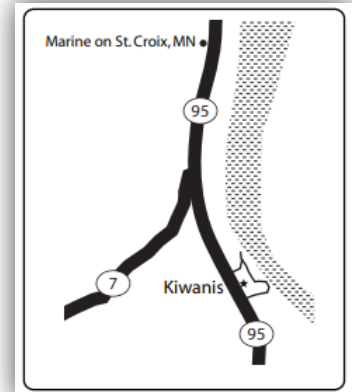
## **5 - Hour Outdoor Skills Day Trip**

**\$22 per participant**

*Min Grade Min/Max Group*

K	15 to 120
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Our popular **Outdoor Skills Field Trip** is now made even better with a **new location!** The beautiful St. Croix river valley makes the perfect outdoor classroom while still being in the metro area. Learn what it takes to survive the elements from our skilled staff. Activities are offered year-round and cover important topics including the principles of survival, proper techniques for starting fires, building improvised shelter structures, and orienteering with a map and compass.



**Kiwanis Scout Camp**

**Just 10 miles N of Stillwater!**

15987 St Croix Trail, Marine on St Croix MN



## **Multi Day Field Trips Environmental Learning Program**

We are excited to add multi day experiences to our program offerings! Our well trained staff will lead participants through a variety of hands on activities that are focused on learning about the environment around them as well as how to work together as a team to solve problems. Housing and food is provided. This program is currently being offered on a limited capacity by request.

**Programs start at \$100/person for a 2 day, 1 night program**

*Participants must be in at least 3rd grade and space is limited by housing capacity*



**CALL OR EMAIL US FOR  
MORE INFORMATION!**

### **Possible Activities Include**

- Orienteering
- Survival Skills
- Fire Building
- Team Building
- Archery
- Animal Tracking
- Outdoor Cooking
- Nature Study
- Games
- MORE!



**Indoor Housing Available!**

# BASE CAMP LOCK-INS

*\*\* Member pricing applies to registered units with the BSA \*\**

Base Camp is a safe, fun, and affordable option to host your group's next overnight adventure. Lock-ins can be offered most Friday and Saturday evenings – other nights of the week available at the discretion of the Program Director. In addition to the exciting activities we provide, the facility also offers an excellent space and amenities for a great time all night.

## Features

- Open activities from 6:30PM to 10:00PM including rock climbing, archery, and free games (foursquare, gaga ball, etc.).
  - \* When two or more groups ages 12 and up attend OR if 1 group has a minimum of 24 youth, the ropes course will be added
- Can choose the Leadership Adventure for Scouts in 7th grade and up
- Late night snack of 2 slices of pizza and lemonade for all youth and adults.
- Use of the large projection screen for showing movies (borrow one from our collection or bring your own DVD, BluRay, or computer to connect to our system).
- 72-inch folding cots to sleep on.
- Lights out time specified for Cub Lock-ins
- Quiet hours specified for Scouts BSA/Crews
- Designated quieter rooms with doors for adults.
- Kitchen space for storing and serving additional food items brought onsite (breakfast is not provided).
- Three individual shower rooms.

## Rates and Guidelines

- **MEMBER PRICE \$36 per youth; \$12 adult chaperone. (minimum 12 participants)**
- **NON-MEMBER PRICE \$40 per youth; \$12 adult chaperone. (minimum 15 participants)**
- Groups below the minimum size may still reserve a program but will be charged for the listed minimum. Adults attending with a group may be counted toward the minimum participant count.
- Exclusivity of the building is not guaranteed unless your group has a combined total of 75 youth and adults (only like groups will be paired on the same evening – Girl Scouts/ScoutBSA/Crews together, Cub Scouts together, or school/community groups together)
- Groups must attend with at least two adult chaperones, and one of either gender if youth are coed (all BSA Youth Protection policies are observed: <https://www.scouting.org/Training/YouthProtection.aspx>).
- **All overnights must follow this format.** Additional activities may be added before or after the time of your lock-in, please see earlier in this Youth Program Catalog for add-on options.
- Please note, the following items may not be used onsite during your program: skateboards/scooters, Nerf guns, drones, balloons.

<b>6:30 PM</b>	Arrival, check-in, introduction
<b>7:00 PM</b>	Open activities or Leadership Adventure
<b>8:30 PM</b>	Break for pizza and lemonade
<b>9:00 PM</b>	Activities resume
<b>10:00 PM</b>	Activities close, lights out and movie followed by quiet time
<b>7:00 AM</b>	Rise, pack, and cleanup
<b>8:00 AM</b>	Checkout and depart



# Room and Facility Rental

Base Camp is the place to host your next event of any size!

Base Camp's Team Building Center provides the perfect space for your group to gather when you are not involved in your activities! Groups reserving a program onsite have the option of renting facility space to use as well. From a quiet room for planning your next expedition with your Troop, up to the entire building to throw a large community event – we have all of the useful amenities you need to make your time with us productive and entertaining. *Note: as the Team Building Center is primarily a programming facility, we ask if your group is simply seeking a space for rental, please consider the brand new options available at our neighboring Leadership Center, [www.explorebasecamp.com/leadership-center](http://www.explorebasecamp.com/leadership-center).*

## Individual Room Reservation

Type of Group	□ Classroom (large)	□ Conference Room	□ Classroom (small)	□ Library
<b>Member</b>	\$30	\$20	\$20	\$20
<b>Non-Member</b>	\$37	\$27	\$27	\$27

- ◆ **Small Classroom** – large, wall-mounted television (capacity: 12)
- ◆ **Library/Fireside Room** – a gas fireplace, comfortable furniture (capacity: 12)
- ◆ **Conference Room** – features traditional Scouting artifacts and board room meeting table (capacity: 12)
- ◆ **Fredricks/Cisek Classroom** – sink, countertops, projector screen, movable tables and chairs (capacity: 30)



## Full Facility Reservation

If a room is just not big enough, groups may opt to reserve our entire facility to run a larger event. In addition to the individual spaces and amenities described above, here are even more features our Team Building Center offers:

- ◆ Built-in/portable projectors and screens
- ◆ Built-in/portable sound system
- ◆ Buffet and round tables with seating for 140
- ◆ Complimentary, onsite parking
- ◆ Optional pipe and draping equipment
- ◆ One dedicated onsite support staff provided
- ◆ Additional rolling computer monitor carts
- ◆ Bluetooth compatible speaker system
- ◆ In-ground amphitheater (capacity: 200)
- ◆ Speaker podium with wireless microphones
- ◆ Multiple breakout spaces available
- ◆ Additional hourly program/support staff

If your event requires additional resources to those listed above, we are happy to provide recommendations for outside vendors to rent from. You may submit an online form up to 11 months ahead of your event. Once we have received your request, our staff will be in contact to setup an onsite walk-through to confirm the final details for your reservation.

# SPECIAL EVENT PACKAGES

Base Camp is the place to host your next event of any size!

## BASE CAMP BIRTHDAY PARTIES

Year round, Base Camp is a simple and exciting option when hosting a birthday party. You bring the kids, present, and cake and we will take care of the rest! Each party package includes 2 hours of climbing and archery for youth Kindergarten and up led by our fun and friendly staff plus one hour of party room use! *If you are interested in different activity options, consider signing up for one of our other options in this catalog and adding a room rental on your online request form.*

### Rates and Guidelines

- ◆ Weekday and weekend rates listed below, price includes 2 hours climbing and archery and 1 hour of room use.
- ◆ Exclusivity of the building is not guaranteed, multiple programs commonly occur onsite during the weekends.
- ◆ A minimum of two adults must be in attendance, and one of either gender if the group is coed (all BSA Youth Protection policies are observed: <https://www.scouting.org/Training/YouthProtection.aspx>).



<i>Participants</i>	<i>Mon-Thu Rate</i>	<i>Fri-Sun Rate</i>
Up to 12	\$210	\$240
13-18	\$315	\$330
19-24	\$395	\$440
24-30	\$490	\$545

## FULL BUILDING PRIVATE YOUTH EVENTS

Whether you are throwing a Blue & Gold, Bat or Bar Mitzvah, a graduation party, or a family reunion, Base Camp is a memorable venue for events any size! Our flexible packages cover a wide range of participant counts and include all the essentials needed to host an exciting event.

### Rates and Guidelines

- ◆ A 5 hour full-facility rental (must contain setup and takedown of any outside items brought in)
- ◆ 3 hours of staffed, open house programming (archery, rock climbing, high ropes, and open gym activities)
- ◆ Use of buffet and round tables with seating for up to 140 (setup and takedown provided)
- ◆ Built-in AV system for showing videos, playing music, or announcements (includes one onsite support staff)
- ◆ Access to the kitchen for your chosen caterer (must be licensed to operate in Hennepin County)

You may reach out to setup a tour of the facility in advance, or we will initiate a site visit upon receiving your request.

<i>Participants</i>	Member Price		Non—Member Price	
	<i>Sun-Thu Package</i>	<i>Fri/Sat Package</i>	<i>Sun-Thu Package</i>	<i>Fri/Sat Package</i>
Up to 30	\$1,355	\$1,760	\$1,425	\$1,850
Up to 45	\$1,520	\$1,925	\$1,600	\$2,020
Up to 60	\$1,680	\$2,100	\$1,770	\$2,205
Up to 75	\$1,840	\$2,250	\$1,935	\$2,370
Up to 90	\$2,000	\$2,415	\$2,100	\$2,535

# ADULT PROGRAM RESERVATIONS

At Base Camp there are program opportunities for all group types & sizes. Once you have identified a program you like, you must fill out and submit our online reservation form. This form can be found on our website ([explorebasecamp.org](http://explorebasecamp.org)) or you can scan the QR code found in this catalog.

We know that each event is unique, **if you are interested in more customization than what you see in this catalog you will need to have a conversation with our team to discuss pricing and possibilities.**

## **Other Important Information**

- **To qualify for the Non-Profit adult price, an ST3 form is required.**
- If your group exceeds the maximum number of participants for a program, contact us to figure out the best program for your group size.
- Multiple programs can operate simultaneously. You can request multiple programs to accommodate larger groups or a diverse interest of participants. You can request multiple programs on the same form as long as they are on the same day.
- Programs can take place between 7 AM - 10 PM, seven days a week (except for major holidays). Program requests outside of these times may carry an additional fee.

## Core Programs

Our core programs offer a wide variety of activities. These are great options if you are looking to just do one type of activity as a whole group or if you are limited on time. Individual programs are also great options to add to a meeting room rental!

*Note that our outdoor program season is typically between April 15th - October 15th.*



All adult programs are charged in increments of 10 participants. *The rates below reflect the base rate for 10.*

Program	Hours	Minimum	Maximum	Non - Profit Rate	Corporate Rate
Archery	1	10	20	\$140	\$200
Indoor High Ropes	2	10	20	\$270	\$390
Outdoor High Ropes	3	10	20	\$320	\$440
Rock Climbing	2	10	60	\$240	\$330
Team Building	2	10	90	\$170	\$250

# ADULT PROGRAM RESERVATIONS

## Combination Programs

If you are interested in trying more than 1 activity and you have a little bit more time, check out these popular combos. These programs are designed so every participant will have a chance to do BOTH activity options!



All adult programs are charged in increments of 10 participants. *The rates below reflect the base rate for 10.*

Combo Programs	Hours	Minimum	Maximum	Non - Profit Rate	Corporate Rate
Archery & Climbing	2.5	10	50	\$140	\$200
Climbing & Team Building	2.5	10	50	\$270	\$390
High Ropes & Team Building	3	10	30	\$320	\$440



## Team Building Add Ons

Team Building is one of our most popular program options and often it is the goal of your groups time together. You can extend your experience with us to focus just on Team Building skills through guided games and reflections. *These can only be added as secondary to another program or room rental and it will add time to your reservation.*

All adult programs are charged in increments of 10 participants. *The rates below reflect the base rate for 10.*

Team Building - Add Ons	Hours	Minimum	Maximum	Non - Profit Rate	Corporate Rate
Team Building +1 Hour	1	10	90	\$70	\$100
Team Building +2 Hour	2	10	90	\$130	\$190
Team Building +3 Hour	3	10	90	\$190	\$280

# DEPOSIT, PAYMENT & CANCELLATION POLICY

## Reservations

Reservations for youth programs can be made 6 months ahead of requested program date. Reservations must also be made at least 14 days prior to requested reservation date.

## Deposits

A deposit of 50% of your fees is required upon making a reservation, based on the estimated number of participants. Checks (made payable to Northern Star Council) or credit card payments (Visa, MasterCard, Discover) are accepted. This deposit is nonrefundable if a lesser number of participants attend the program. It is transferrable to another date if rescheduled at least 3 weeks in advance.

If the confirmed number of participants changes at any time, please let Base Camp know by calling 612-261-2301. If the confirmed number of participants is lowered at least one week ahead of the scheduled program, the non-refundable deposit will be adjusted.

## Remaining Payments

The minimum group size for most programs is between 10 - 15 participants; if your party has fewer than the minimum participants, then you will still be responsible for covering the minimum fees. The remaining balance is due upon arrival at Base Camp by credit card, cash or check.

## Cancellations

Scheduled programs cancelled at least 3 weeks in advance can transfer their deposit to a new date within 1 calendar year. Scheduled programs cancelled less than 3 weeks in advance will forfeit any deposits paid.

## Scholarships

Scholarships must be requested along with reservation. Base Camp requires a minimum of 3 weeks to process scholarship requests. Scholarship requests received after scheduled program date will not be accepted.

Scholarships are only dispersed for actual youth attendees and are based on a per participant value. Groups may not use scholarship funds from no shows to pay a remaining balance.

## Base Camp Severe Weather Policy

Decisions for official Base Camp closing will be made by the Base Camp Director.

When Base Camp is officially closed, fees will either be transferred to another date within the calendar year or refunded.

*If Base Camp does not officially close, the Base Camp Director may approve transferring fees paid by a group to another date if group leader determines conditions to be unsafe for their activity **AND** if they notify Base Camp (before start of event) that they will not be able to attend Base Camp. This can be accomplished by calling the Base Camp on-site phone 612-261-2301 (leave a message if no answer) or email to [basecamp@northernstar.org](mailto:basecamp@northernstar.org). Typical reasons for this situation include heavy snowfall, slippery road conditions and extremely cold weather. Requests for fee transfers must be submitted in writing.*

**Information and questions regarding current weather conditions for Base Camp Programs will be available at 612-261-2448 (December-March).**

**Please note, the following items may not be used or brought into our facilities: balloons, (latex or mylar) scooters/skateboards, Nerf guns, peanut products, open flames, alcohol, and tobacco products. For participant safety, music may not be played on AV system while Base Camp programs are running.**

## **CONTACT INFORMATION**

6202 Bloomington Road | Fort Snelling, MN 55111

**Reservations and Customer Service:** 612-261-2301



[www.facebook.com/  
explorebasecamp](http://www.facebook.com/explorebasecamp)

**Fax:** 612-261-2499 | **Email:** [basecamp@northernstar.org](mailto:basecamp@northernstar.org)



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